

LYON COUNTY ANIMAL SERVICES ADVISORY BOARD

Minutes of meeting – Monday May 11, 2026

Location: LCAS shelter, Silver Springs

1. **Call to order:** Chair Lee Jackson called the meeting to order at 5:06 pm in the multi-purpose room at the Silver Springs shelter.
2. **Roll call:** Members present were Lee Jackson – Chair, Ashlee Toney – Secretary, Vanessa Stuart and Joseph Sanchez. Also present was Nicole Cates – LCAS Superintendent. Ryan Hanan – Vice Chair – absent, excused.
3. **Public Participation:** No public present.
4. **Review and adopt Agenda:** Vanessa Stuart moved to adopt the agenda as presented. Joseph Sanchez second. Agenda adopted – 4 – 0.
5. **Approve Minutes:** With one edited noted on agenda item #7 per Joseph Sanchez, and Vanessa on agenda #11. With noted changes - Vanessa Stuart moved to approve the minutes of the regular meeting held March 09, 2026. Joseph Sanchez second. Minutes approved – 4 – 0.
6. **Animal Services report:** Nicole Cates noted that the shelter is still full. The waitlist is decreasing though. Nicole Cates had a meeting with Docupet for online licensing services, in review. Initial setup fee - \$4000, then \$70-80/mo (for the shelter account). Cost to client is free (minus licensing fees/tags/etc). Allowing automation for the shelter for license updates, client/shelter locating lost and found animals, records review, and more. Next vaccine clinic is 6/20/26.
7. **Continuing review of Title 7:** Vanessa Stuart and Nicole Cates do not have any new updates to report. Joseph Sanchez did a review of CC&Rs (various subdivisions), however, nothing specific he felt would be helpful. Nicole Cates and Lisa Nash have spoken about Title 15 and Title 7 conflicting and are having discussions.
8. **Shelter surgical suite:** Nicole Cates mentioned clinic has been cleared, still need examples to determine budget/cost. Nicole Cates and Vanessa Stuart will speak with contacts at CASI and other contacts to review their SOPs for spay/neuter clinics to get an idea of what is needed for LCAS (equipment, medicine, etc). Discussed funds, possible grants, and other ways to help make this program as low-cost to the public as possible. Gather some SOPs and then Lee Jackson can contact the State Inspector to assist with inspection. **Still on backburner/awaiting update.**
9. **Friends of LCAS:** Lee Jackson mentioned that we still have money in the account. Vanessa Stuart and Lee Jackson discussed possibly moving the money into savings/CD until the money is needed.

10. Updates/Announcements/Correspondence:

- Joseph Sanchez – Lyon County Homeless Task Force is looking for vet recommendations for mobile outreach popup programs. Dayton Riverside – reach out to Dr. K (Pets of the Homeless board). Vanessa Stuart recommended Bonney Brown (owner with Options) as well.

11. Agenda Requests:

- None

12. Future Meeting Dates:

- Regular bi-monthly meeting -- Monday, July 13th, 2026 at 5PM

13. Public Participation: None

14. Adjourn: With no further business to discuss, Chair Lee Jackson called to adjourn the meeting at 6:01 PM.