



**LYON COUNTY LIBRARY BOARD OF TRUSTEES**

**TUESDAY, APRIL 22, 2025**

**9:30 AM**

**20 NEVIN WAY**

**YERINGTON, NV 89447**

**JOIN ZOOM MEETING**

**[HTTPS://US06WEB.ZOOM.US/J/5101919192?PWD=UTDOWUT5VZRBT0XNZ1N1T2NPMU5PQT09&OMN=88383138164](https://us06web.zoom.us/j/5101919192?pwd=UTDOWUT5VZRBT0XNZ1N1T2NPMU5PQT09&OMN=88383138164)**

**MEETING ID: 510 191 9192**

**PASSCODE: 123456**

**YOU CAN ALSO PROVIDE PUBLIC COMMENT FOR THIS MEETING  
BY SENDING US AN EMAIL AT,  
LYONCOUNTYLIBRARYCORRESP@GMAIL.COM, THE DAY PRIOR  
TO THE POSTED MEETING DATE. BE SURE TO TYPE, PUBLIC  
COMMENT, IN THE SUBJECT LINE.**

**AGENDA**

**(Action will be taken on all items unless otherwise noted)  
(No action will be taken on any item until it is properly agendized).**

**To avoid meeting disruptions, please place cell phones and beepers in the silent mode or turn them off during the meeting.**

**The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at anytime.**

**Restrictions on comments by the general public:** Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.

## **1. Roll Call**

## **2. Pledge of Allegiance**

## **3. Public Participation (no action will be taken on any item until properly agendaized)** - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*

## **4. For Possible Action: Review and Adoption of Agenda**

## **5. Regular Agenda**

- 5.a. For Possible Action: Approve 3-25-2025 minutes
  - [03-25-2025 minutes](#)
- 5.b. For Possible Action: Approve the claims for 4-22-2025
  - [Claims 04-22-2025](#)
- 5.c. For Possible Action: Review and approve the Request for Reconsideration policy, procedure, form and appeal process as a second reading
  - [Reconsideration process-staff recommendations 3-2025](#)
  - [Request for reconsideration of materials form Staff Recommendation 3-2025](#)
  - [Appeals procedure-staff recommendations 3-2025](#)
  - [Supplemental - Reconsideration of Library Materials Policy and Procedure redlined 10-22-2024](#)
  - [Supplemental - Reconsideration of Library Materials Approved January 8, 2013](#)
  - [Supplemental - Collection Development Policy Approved 1-2025](#)
- 5.d. For Possible Action: Set a date for the Requests of Reconsiderations appeal hearings regarding 5 titles
  - [What if it's Us Appeal](#)
  - [Loveless Appeal](#)
  - [Shine Appeal](#)
  - [Jay's Gay Agenda Appeal](#)
  - [All Boys Aren't Blue Appeal](#)
- 5.e. For Information Only: Current report of Lyon County Library Board of Trustees expiring board vacancies and the application process for 2025 appointments. Two Library Board terms are set to expire on June 30th, 2025 for Dayton and Silver-Stage. Applications must be submitted by June 16, 2025. For further information please contact Martha Tapia at (775) 463-6531 or via email [mtapia@lyon-county.org](mailto:mtapia@lyon-county.org). An application can be found online (regular application or an e-signature application).
  - [CAB Application 2025](#)

## **6. Correspondence**

- 6.a. For Information Only: Public comments on 5.C.
- [Public comments for 5.C.](#)

## 7. Director's Report

- 7.a. For Information Only: Director's report 4-22-2025
- [Directors Report 04-22-2025](#)

## 8. Friends of the Library Reports and Comments

## 9. Board of Trustees Comments & Agenda Requests

- 10. Public Participation (no action will be taken on any item until properly agendized) - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.***

## 11. Adjourn

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Pursuant to NRS 241.020, the agenda has been posted at the following locations: Lyon County Administrative Complex (27 S. Main Street, Yerington, NV), the Lyon County Website: <https://www.lyon-county.org>, and the State Website: <https://notice.nv.gov>. Supporting documentation for the items on the agenda is available to members of the public at the County Manager's Office (27 S. Main Street, Yerington, NV), by phone (775)463-6531, or by email requests to [countyclerks@lyon-county.org](mailto:countyclerks@lyon-county.org).

Lyon County recognizes the needs and civil rights of all persons regardless of age, race, color, religion, sex, handicap, family status, or national origin. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternate means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and T) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found on-line at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights,

1400 Independence Avenue, SW, Washington, DC 20250-9410; Fax: (202) 690-7442; or Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

T.D.D. services available through 463-2301 or 463-6620 or 911 (emergency services) notice to persons with disabilities: members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners'/Manager's office in writing at 27 S. Main Street, Yerington, NV 89447, or by calling (775) 463-6531 at least 24 hours in advance

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# **Lyon County Library Board of Trustees Agenda Summary**

Meeting Date: April 22, 2025

**Agenda Item Number:**

5.a

**Subject:**

For Possible Action: Approve 3-25-2025 minutes

**Summary:**

**Financial Department Comments:**

**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

**ATTACHMENTS**

- [03-25-2025 minutes](#)



**LYON COUNTY  
LIBRARY SYSTEM  
20 Nevin Way  
Yerington, Nevada 89447**

**Phone: (775) 463-6645 Fax: (775) 463-6646**

**Wynne Prindle  
Library Director  
Branches:  
Dayton Valley  
Fernley  
Smith Valley  
Silver Stage  
Yerington**

**BOARD OF TRUSTEES OF LYON COUNTY LIBRARY SYSTEM  
MEETING  
9:30AM**

**Tuesday, March 25, 2025  
321 Old Dayton Valley Road  
Dayton, NV 89403  
And Videoconference via Zoom**

**MEETING MINUTES**

The meeting was called to order by Chair Davis at 9:30 am

1. Roll call/Determination of Quorum-Board Members Present: Jan Schardt (Vice Chair), Patti Palmer (Trustee), Deanne Davis (Chair), Nora Stevens (Trustee), Kay Edwards (Trustee). Also present: Wynne Prindle (Library Director), JenNifer Stockwell (Library Technician), Illyssa Fogel (Deputy District Attorney).
2. Pledge of Allegiance
3. Public Participation: None
4. Review and adopt agenda: Chair Davis requested the Board discuss whether or not to include item 5d saying the policies and procedures are significantly different from the prior version approved as a first reading in November. Deputy District Attorney Fogel responded that at the January meeting the Board declined to approve the item as a second reading due to inconsistencies. Staff was directed to clarify all the issues. The Board will have the opportunity to discuss the policies and procedures during discussion of item 5d on the agenda. Vice Chair Schardt moved to adopt the agenda as presented. Trustee Edwards seconded. Trustess Schardt, Stevens, and Edwards voted to adopt the agenda. Chair Davis and Trustee Palmer voted against adoption. Agenda was adopted 3 to 2.
5. Regular Agenda

5a. For possible action: Approve the 02-25-2025 meeting minutes. Trustee Palmer moved to approve the minutes, Trustee Edwards seconded. Unanimously approved.

5b. For possible action: Review and accept the claims for 3-25-2025. Vice Chair Schardt moved to approve the claims, Trustee Edwards seconded. Unanimously accepted.

5c. For Possible Action: Approve the Smith Valley Friends of the Library grant in the amount of \$3,280 to sponsor a student worker for the 2025-2026 school year at the Smith Valley branch Library. Trustee Palmer moved to approve, Trustee Edwards seconded. Unanimously approved.

5d. For possible action: Review and approve the Request for Reconsideration policy, procedure, forms and appeal process as a first reading. Chair Davis called for comments from the Trustees. Trustee Stevens said she thinks staff clarified the process. She agrees with the requirement to read any challenged item in its entirety. Vice Chair Schardt said the policies are clear and concise. Trustee Palmer asked if multiple items were appealed, how would they decide which book to address first? Library Technician Stockwell stated it would be on a first-come- first served basis. Chair Davis expressed concern about having to read items in their entirety-it might take a long time, and if a book is challenged for profanity, she's not going to keep reading to see if it gets better. Vice Chair Schardt stated that if a patron challenges an item based on content then the Trustees should read it fully in order to really understand it. Chair Davis said that if the requirement to read the whole book was eliminated, the Trustees could handle more appeals at each meeting. Deputy District Attorney Fogel clarified that Reconsideration requests are not being limited, just appeals to the board. Vice Chair Schardt moved to approve the motion, Trustee Edwards seconded. Chair Davis called for public comment. Fred Schroeder disagrees with the proposed policy and procedure saying it is bureaucratic and burdensome. They should not be required to read the whole book. Lori Duncan would like the Trustees to write a policy making it easier for the public to object to books. Suzanne Prouty stated libraries are a safe place to hold conflicting values and have diverse materials available to the public. Libraries should monitor for obscenities but also uphold the first amendment. Mandy Bennett said most people have kids, no one wants kids to have pornography. Can't the library just move pornography to the adult section? Summer Merrill (via

Zoom) likes the policies as provided. Context is meaningful. Chair Davis asked for a motion to approve the request for reconsideration policy, procedure, form and appeal process as a first reading. Vice Chair Schardt moved to approve, Trustee Edwards seconded. Vice Chair Schardt, and Trustees Edwards and Stevens moved to approve. Chair Davis and Trustee Palmer opposed. The motion passed 3-2.

5e. For Information Only: How a parent can monitor a child's library card account. Director Prindle provided handouts that parents and/or guardians could use to monitor the items checked out on their minor child's library account.

5f. For Information Only: Handouts for parents when their child gets a library card.

5g. For Information Only: Presentation of workforce development by Tammy Westergard of the Governor's Office of Economic Development. Ms. Westergard presented an overview of the Nevada GOED Individual Career Mapping program to enhance labor market literacy and facilitate access to industry-recognized credentials.

6. Correspondence: None

7. Directors report.

8. Friends of the Library Reports and Comments. Michelle Merritt described some of the activities and programs sponsored by the Silver-Stage Library Friends, including the inscription on the plaque purchased for the library to honor Patricia Avery. John Smith from the Dayton Friends of the Library explained the relationship between the Friends and the Library system and described some of the ways the DVFOB supports the Dayton Branch and the system as a whole. Jan Schardt spoke about the St. Paddy's Day Corned Beef and Cabbage dinner fundraiser for the Smith Valley Friends of the Library.

9. Board of Trustees Comments:

10. Public Participation:

11. Adjourn at 11:40 am

# **Lyon County Library Board of Trustees Agenda Summary**

Meeting Date: April 22, 2025

## **Agenda Item Number:**

5.b

## **Subject:**

For Possible Action: Approve the claims for 4-22-2025

## **Summary:**

## **Financial Department Comments:**

## **Approved As To Legal Form:**

## **County Manager Comments:**

## **Recommendation:**

## **ATTACHMENTS**

- [Claims 04-22-2025](#)

Claims 04-22-2025 (Covering 3-15-2025 to 4-11-2025)

Amazon	\$4,680.46	Books, DVDs, supplies
Stamps.com	19.99	Monthly service fee
Total	\$4,700.45	

Paid invoices

AT&T	136.50	Telephone
Baker & Taylor	859.31	Books
Cengage	231.15	Large print books
City of Fernley	145.98	Sewer and water
Demco	1,259.41	Barcode labels
Flyers	115.01	Fuel for library truck
Lockwood	310.86	Copier service
Overdrive	639.96	e-books and e-audiobooks
Penworthy	688.80	Children's books
SHI	729.39	Branch laptop & warranty
Xerox	40.50	Copier service
Jan	88.20	Trustee travel
Kay	36.40	Trustee travel
Nora	74.20	Trustee travel
Patti	54.60	Trustee travel
Jimmie	95.62	Travel to cover branch
Total	\$5,505.89	
Grand total	\$10,206.34	

\*Collection development grant funds used:

\$639.96 e-materials  
 \$871.30 Spanish language books

# **Lyon County Library Board of Trustees Agenda Summary**

Meeting Date: April 22, 2025

## **Agenda Item Number:**

5.c

## **Subject:**

For Possible Action: Review and approve the Request for Reconsideration policy, procedure, form and appeal process as a second reading

## **Summary:**

## **Financial Department Comments:**

## **Approved As To Legal Form:**

## **County Manager Comments:**

## **Recommendation:**

## **ATTACHMENTS**

- [Reconsideration process-staff recommendations 3-2025](#)
- [Request for reconsideration of materials form Staff Recommendation 3-2025](#)
- [Appeals procedure-staff recommendations 3-2025](#)
- [Supplemental - Reconsideration of Library Materials Policy and Procedure redlined 10-22-2024](#)
- [Supplemental - Reconsideration of Library Materials Approved January 8, 2013](#)
- [Supplemental - Collection Development Policy Approved 1-2025](#)



## **Reconsideration of Library Materials Process**

The Library Staff recognizes the right of individuals to question materials in the library collection. If any patron residing in Lyon County, Nevada, objects to the presence or absence of any library material, they are encouraged to discuss their concerns with the Library Director. Complaints to staff members will be referred to the Director who will discuss the matter with the patron. If the patron is not satisfied, they will be given a copy of the Lyon County Collection Development Policy and the Reconsideration of Library Materials form. If after reviewing the policy, the patron wishes to proceed with their request, a signed Reconsideration of Library Materials form must be submitted to the Director. This will begin the formal reconsideration process. Anonymous complaints in writing or by other means will not be accepted. No action will be taken to remove or restrict access to any materials until a decision has been made by the Director.

Any material which has been through the Reconsideration process within the past three years will not be considered.

## **Reconsideration of Library Materials Procedure**

1. The patron will fill out the **Reconsideration of Library Materials** form and submit it to the Library Director.
2. The Library Director will meet with staff to evaluate the material in question. The Director and staff will read the full text of the material in question, various reviews of the material and other pertinent information, and the Lyon County Library Collection Development Policy. The material will be considered as a whole: no parts or passages will be taken out of context.
3. The Director and staff will evaluate the material within the scope of the library's Collection Development Policy and determine whether to retain the material in its original location, to relocate the material to a different location, or to remove the material. Decisions will be based on the broad principles of the freedom to read rather than on the defense of individual materials.
4. The Director will send a written letter, via certified mail, informing the patron of the decision. The Director will also inform the Library Board of Trustees of all Requests for Reconsideration and their dispositions.
5. In the event that the patron who initiated the request is not satisfied with the decision of the Director, they may appeal for a hearing before the Lyon County Library Board of Trustees. The patron's intent to appeal the Request for Reconsideration decision must be communicated in writing to the Director within twenty (20) days of receipt of the Director's decision letter.





## Reconsideration of Library Materials Form

**Please respond to the following:**

Name: \_\_\_\_\_

Library Card account number: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_-\_\_\_\_

Group affiliation (optional): \_\_\_\_\_

### Description of Item concerned:

Resource on which you are commenting (Check box):

Book ☐ DVD ☐ Audiobook ☐ E-materials ☐ Other ☐ (Please specify) \_\_\_\_\_

Title \_\_\_\_\_

Author \_\_\_\_\_

Date Published \_\_\_\_\_

Publisher/Producer \_\_\_\_\_

### Questions about Item:

1. Have you read, heard or viewed the entire work? (Requesters must read, hear or view the entire work to have their challenge considered.) YES ☐ NO ☐

2. What brought this title to your attention? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. To what in the work do you object? Please be specific. Cite pages.  
\_\_\_\_\_

4. Did you read, see, listen or otherwise use the entire work? \_\_\_\_\_  
If not, then what parts? \_\_\_\_\_

5. Is your objection to this material based upon personal exposure to it, upon reports you have heard, or both? \_\_\_\_\_

6. In its place, what work of equal literary quality would you recommend the library purchase that would cover the same subject or content? \_\_\_\_\_

7. What resource(s) do you recommend to provide additional information on this topic? \_\_\_\_\_

8. Have you read our Collection Development Policy? \_\_\_\_\_

9. Additional comments: \_\_\_\_\_

Print name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Lyon County Library System appreciates your interest in the Library's collection. You will receive notification of the decision of this request within 30 days, if possible, from the date the form is received by the library.

**LIBRARY STAFF USE ONLY:**

**Signature of Library staff member receiving the Reconsideration Form:**

\_\_\_\_\_ Date: \_\_\_\_\_

**Date Director received request:** \_\_\_\_\_

**Date Director mailed response:** \_\_\_\_\_



## Appeals Procedure

As outlined in the Lyon County Library Reconsideration of Library Materials Procedure, patrons who are not satisfied with the decision rendered by the Library Director in response to their Request for Reconsideration may appeal the decision to the Lyon County Library Board of Trustees. When appealing decisions, the patron must reference the specific library policy which has been violated. Filing an appeal will require disclosing the complaint and its accompanying documents on the public agenda.

The procedure for appealing a Request for Reconsideration of Library Materials follows:

1. The patron's intent to appeal the Request for Reconsideration decision must be communicated in writing to the Director within twenty (20) days of receipt of the Director's decision letter.
2. Introduction of new materials related to the reason for the appeal must be provided in writing to the Director at the time the appeal is requested. All appeals are taken only on the record.
3. The Director will coordinate with the patron to schedule the appeal for a future library board meeting. If the appeal request is received less than 14 days prior to a board meeting, the appeal will be scheduled for the next scheduled board meeting. Due to time constraints, the Board will limit appeals to one at any given board meeting.
4. In advance of the Board meeting where the appeal will be heard, the members of the Board of Trustees will review the library's Collection Development Policy; review the initial Request for Reconsideration and the library's response; and will read, view or listen to the challenged resource in its entirety.
5. The patron will present their appeal argument to the Board.
6. Board members may ask questions once the appeal presentation has been completed.
7. The Library Board will discuss the presentation and will vote on the appeal. If the Board determines that additional discussion is necessary, the matter may be tabled until the next meeting for further discussion. At this time, a final vote will be taken.



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## Reconsideration of Library Materials Policy and Procedure

The Lyon County Library System does have a procedure whereby a patron may request the re-evaluation of any material held in the collection.

A singular obligation of the public library is to reflect within its collection differing points of view on controversial or debatable subjects. The Lyon County Library System does not promote particular beliefs or views, nor does the selection of an item express or imply endorsements of the viewpoint of the author. Library materials will not be marked or identified to show approval or disapproval of the contents, nor will items be sequestered, except for the purpose of protecting them from damage or theft.

Comments from members of the community about the collection or individual items in the collection frequently provide librarians with useful information about interests or needs that may not be adequately met by the collection. The library welcomes expression of opinion by patrons, but will be governed by the Materials Selection Policy in making additions to or deleting items from the collections.

Patrons who request the reconsideration of library materials will be asked to put their requests in writing by completing and signing the form appended to this policy, entitled "Request for Reconsideration and Challenged Material Form." "~~Request for Reconsideration of Library Material.~~"

Upon receipt of a formal written request, the Library Director will appoint an ad hoc committee from the professional staff, which may include a Professional Librarian from other libraries as may be willing to provide such professional support and/or the State Librarian or ~~his/her designee~~ their designee, and the appropriate Branch ~~Staff.~~ Staff.

The committee will make a written recommendation to the Library Director, who will then make a decision regarding the disposition of the materials. The Library Director will communicate this decision and the reasons for it, in writing, to the person who initiated the request for reconsideration at the earliest possible date. The Library Director will inform the Board of Trustees of Lyon County Library System of all requests for reconsideration of library materials, and their disposition.

In the event that the person who initiated the request is not satisfied with the decision of the Library Director, ~~s/he they~~ may appeal for a hearing before the Board of Trustees of Lyon County Library System by making a written request to the Chair of the Board. If a hearing is granted, the individual will be notified when ~~s/he they~~ may address the Board of Trustees of Lyon County Library. The Board of Trustees of Lyon County Library reserves the right to limit the length of presentation and number of speakers at the hearing. The Board of Trustees of Lyon County Library System will determine whether the request of

[Lyon County Library Staff Recommendations 10/22/2024](#)

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reconsideration has been handled in accordance with the stated policies and procedures of the Lyon County Library System. On the basis of this determination, the Board of Trustees of Lyon County Library System may vote to uphold or override the decision of the Library Director.

**Procedure:**

The Library Staff recognizes the right of individuals to question materials in the library collection. If any patron residing in Lyon County, Nevada objects to the presence or absence of any library material, the complaint will be given a hearing and consideration. Complaints to staff members will be referred to the Director who will discuss the matter with the patron. If not satisfied, the patron will be given a "Request for Reconsideration of Library Materials" form to complete, detailing their objections to the material. This form can be obtained from any circulation desk in the library.

The completed form will be given to the Library Director who will then meet with the appropriate staff to evaluate the material in question and consider the merits of the complaint. Consideration will be given to whether the material meets the library's selection criteria. A decision will be made within 30 business days, if possible, regarding what action will be taken. Written reasons for the decision will be provided to the patron. If the patron is dissatisfied with the decision or the written reply, the patron may appeal the decision to the Library Board at a regularly scheduled Board meeting. The Board, after receiving public testimony from the patron, other interested parties, and from the Library Director, will decide if library policies have been followed and determine what action will be taken.

Material subject to a complaint shall not be removed from use or circulation pending final action.

## **Reconsideration of Library Materials**

The Lyon County Library System does have a procedure whereby a patron may request the re-evaluation of any material held in the collection.

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Comments from members of the community about the collection or individual items in the collection frequently provide librarians with useful information about interests or needs that may not be adequately met by the collection. The library welcomes expression of opinion by patrons, but will be governed by the Materials Selection Policy in making additions to or deleting items from the collections.

Patrons who request the reconsideration of library materials will be asked to put their requests in writing by completing and signing the form appended to this policy, entitled "Request for Reconsideration of Library Material."

Upon receipt of a formal written request, the Library Director will appoint an ad hoc committee from the professional staff, which may include a Professional Librarian from other libraries as may be willing to provide such professional support and/or the State Librarian or his/her designee, and the appropriate Branch Staff .

The committee will make a written recommendation to the Library Director, who will then make a decision regarding the disposition of the materials. The Library Director will communicate this decision and the reasons for it, in writing, to the person who initiated the request for reconsideration at the earliest possible date. The Library Director will inform the Board of Trustees of Lyon County Library System of all requests for reconsideration of library materials, and their disposition.

In the event that the person who initiated the request is not satisfied with the decision of the Library Director, s/he may appeal for a hearing before the Board of Trustees of Lyon County Library System by making a written request to the Chair of the Board. If a hearing is granted, the individual will be notified when s/he may address the Board of Trustees of Lyon County Library. The Board of Trustees of Lyon County Library reserves the right to limit the length of presentation and number of speakers at the hearing. The Board of Trustees of Lyon County Library System will determine whether the request of reconsideration has been handled in accordance with the stated policies and procedures of the Lyon County Library System. On the basis of this determination, the Board of Trustees of Lyon County Library System may vote to uphold or override the decision of the Library Director.



## **Lyon County Library System**

### **Collection Development Policy**

#### **A. Objectives**

The purpose of the Lyon County Library System is to provide all individuals in the community with carefully selected books and other materials to aid the individual in the pursuit of education, information, research, pleasure, and the creative use of leisure time.

Because of the volume of publishing, as well as the limitations of budget and space, the library must have a selection policy with which to meet community interests and needs.

The materials selection/collection development policy is used by the library staff in the selection of materials and also serves to acquaint the general public with the principles of selection.

The Library Bill of Rights and The Freedom to Read Statement have been endorsed by the Lyon County Library Board of Trustees and are integral parts of the policy.

The collection development policy, like all other policies, will be reviewed and/or revised as the need arises.

#### **B. Responsibility for Selection**

Final responsibility for selection of library materials rests with the Library Director within the framework of policies determined by the Board of Trustees of Lyon County Library System. This responsibility may be shared with other members of the library staff; however, the director has the authority to reject or select any item contrary to the recommendations of the staff.

#### **C. Criteria for Selection**

1. The main points considered in the selection of materials are:
  - a. individual merit of each item
  - b. popular appeal/demand
  - c. suitability of material for the clientele
  - d. existing library holdings
  - e. budget
2. Reviews are a major source of information about new materials. The primary sources of reviews include, but are not limited to: New York Times Book Review, Booklist, Publishers Weekly, Kirkus Reviews and School Library Journal.



3. The lack of a review or an unfavorable review shall not be the sole reason for rejecting a title which is in demand. Consideration is, therefore, given to requests from library patrons and books discussed on public media. Materials are judged on the basis of the work as a whole, not on a part taken out of context.

#### **D. Patron Driven Acquisitions**

All current patrons in good standing can request an item to be purchased. Item request forms are available at all branches at the circulation desk. Patron may also request items via our online catalog. All requests must adhere to the collection development policy. If an item is denied, an appeal can be submitted by filling out the "Request for Reconsideration of Library Materials Form".

#### **E. Interlibrary Loan**

Because of limited budget and space, the library cannot provide all materials that are requested. Therefore, interlibrary loan is used to obtain from other libraries those materials that are beyond the scope of this library's collection.

In return for utilizing interlibrary loan to satisfy the needs of our patrons, the Lyon County Library System agrees to lend its materials to other libraries through the same interlibrary loan network, and to make an effort to have its current holdings listed in a tool that is accessible by other libraries throughout the state.

#### **F. Gifts and Donations**

The library accepts gifts of books and other materials with the understanding that they will be added to the collection only if appropriate and needed. If they are not needed because of duplication, condition, or dated information the director can dispose of them as he/she sees fit. The same criteria of selection which are applied to purchased materials are applied to gifts. Memorial gifts of books or money are also accepted with suitable bookplates placed in the book. Specific memorial books can be ordered for the library on request of a patron if the request meets the criteria established by the Board. It is desirable for gifts for specific titles to be offered after consultation with the library director. Book selection will be made by the director if no specific book is requested. The Lyon County Library System encourages and appreciates gifts and donations.

By law, the library is not allowed to appraise the value of donated materials, and cannot provide an acknowledgment the value of the receipt of the items.

## **G. Weeding**

An up-to-date, attractive and useful collection is maintained through a continual withdrawal and replacement process. Replacement of worn volumes is dependent upon current demand, usefulness, more recent acquisitions, and availability of newer editions. This ongoing process of weeding is the responsibility of the library director and is authorized by the Board of Trustees. Withdrawn materials will be handled in a similar manner and under the same authority as donated materials.

## **H. Potential Problems or Challenges**

The Lyon County Library System recognizes that some materials are controversial and that any given item may offend some patrons. Selection of materials will not be made on the basis of anticipated approval or disapproval, but solely on the basis of the principles stated in this policy.

Responsibility for the reading of children rests with their parents or legal guardians. Selection of library materials will not be inhibited by the possibility that materials may come into the possession of children.

Library materials will not be marked or identified to show approval or disapproval of their contents, and no library material will be sequestered except to protect it from damage or theft.

## **I. Challenged Materials**

Although materials are carefully selected, there can arise differences of opinion regarding suitable materials. Patrons requesting that material be withdrawn from or restricted within the collection may complete a "Request for Reconsideration of Library Materials" form which is available in the library. The Library Director and staff will research and review the item. The Library Director will respond to the patron in writing within 30 business days, if possible.

If the individual decides to appeal, the item will be placed on the Library Board of Trustees agenda, and the user will be informed of the date, time and the location of the meeting. The board will receive documentation to review prior to the meeting, including the original complaint, an overview of the item being challenged (summary, location in the library, reviews, recommended lists, circulation statistics, and local system and state ownership details), the librarians initial decision, and the letter to the library user informing them of the initial decision. The board will review the challenged material in its entirety. The library may offer to obtain copies of the item for anyone who would like to review the challenged item prior to the public hearing. The board will review and debate the original decision and may or may not invite comment from the user and/or the public according to library procedures. The library board's decision is final.

# **Lyon County Library Board of Trustees Agenda Summary**

Meeting Date: April 22, 2025

## **Agenda Item Number:**

5.d

## **Subject:**

For Possible Action: Set a date for the Requests of Reconsiderations appeal hearings regarding 5 titles

## **Summary:**

## **Financial Department Comments:**

## **Approved As To Legal Form:**

## **County Manager Comments:**

## **Recommendation:**

## **ATTACHMENTS**

- [What if it's Us Appeal](#)
- [Loveless Appeal](#)
- [Shine Appeal](#)
- [Jay's Gay Agenda Appeal](#)
- [All Boys Aren't Blue Appeal](#)

Jeffrey L Ulrich  
Gwen R Ernst-Ulrich  
PO Box 555  
Wellington, NV 89444  
4/15/2025

Dear Chair Deanne Davis and Library Trustees,

We are in receipt of a response from Library Director Wynne Prindle concerning our challenge of *What If It's Us* by Becky Albertalli and Adam Silvera. We would like to appeal the decision and ask for a hearing before the Lyon County Library Board to reconsider removing this book.

In the book, we found the language sexually explicit and pervasively vulgar and inappropriate for minors.

Please contact us to arrange a hearing before the entire board at a convenient time.

Thank you.

Cordially,



Jeffrey L Ulrich



Gwen R Ernst-Ulrich

Jeffrey L Ulrich  
Gwen R Ernst-Ulrich  
PO Box 555  
Wellington, NV 89444  
4/15/2025

Dear Chair Deanne Davis and Library Trustees,

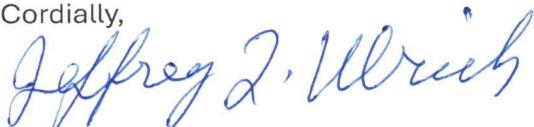
We are in receipt of a response from Library Director Wynne Prindle concerning our challenge of *Loveless* by Alice Oseman. We would like to appeal the decision and ask for a hearing before the Lyon County Library Board to reconsider removing this book.

In the book, we found the language sexually explicit and pervasively vulgar and inappropriate for minors.

Please contact us to arrange a hearing before the entire board at a convenient time.

Thank you.

Cordially,



Jeffrey L Ulrich



Gwen R Ernst-Ulrich

Jeffrey L Ulrich  
Gwen R Ernst-Ulrich  
PO Box 555  
Wellington, NV 89444  
4/15/2025

Dear Chair Deanne Davis and Library Trustees,

We are in receipt of a response from Library Director Wynne Prindle concerning our challenge of *Shine* by Lauren Myracle. We would like to appeal the decision and ask for a hearing before the Lyon County Library Board to reconsider removing this book.

In the book, we found the language sexually explicit and pervasively vulgar and inappropriate for minors.

Please contact us to arrange a hearing before the entire board at a convenient time.

Thank you.

Cordially,



Jeffrey L Ulrich



Gwen R Ernst-Ulrich

Jeffrey L Ulrich  
Gwen R Ernst-Ulrich  
PO Box 555  
Wellington, NV 89444  
4/15/2025

Dear Chair Deanne Davis and Library Trustees,

We are in receipt of a response from Library Director Wynne Prindle concerning our challenge of *Jay's Gay Agenda* by Jason June. We would like to appeal the decision and ask for a hearing before the Lyon County Library Board to reconsider removing this book.

In the book, we found the language sexually explicit and pervasively vulgar and inappropriate for minors.

Please contact us to arrange a hearing before the entire board at a convenient time.

Thank you.

Cordially,



Jeffrey L Ulrich



Gwen R Ernst-Ulrich

Jeffrey L Ulrich  
Gwen R Ernst-Ulrich  
PO Box 555  
Wellington, NV 89444  
4/15/2025

Dear Chair Deanne Davis and Library Trustees,

We are in receipt of a response from Library Director Wynne Prindle concerning our challenge of *All Boys Aren't Blue* by George M. Johnson. We would like to appeal the decision and ask for a hearing before the Lyon County Library Board to reconsider removing this book.

In the book, we found the language sexually explicit and pervasively vulgar and inappropriate for minors.

Please contact us to arrange a hearing before the entire board at a convenient time.

Thank you.

Cordially,



Jeffrey L Ulrich



Gwen R Ernst-Ulrich



# **Lyon County Library Board of Trustees Agenda Summary**

Meeting Date: April 22, 2025

## **Agenda Item Number:**

5.e

## **Subject:**

For Information Only: Current report of Lyon County Library Board of Trustees expiring board vacancies and the application process for 2025 appointments. Two Library Board terms are set to expire on June 30th, 2025 for Dayton and Silver-Stage. Applications must be submitted by June 16, 2025. For further information please contact Martha Tapia at (775) 463-6531 or via email [mtapia@lyon-county.org](mailto:mtapia@lyon-county.org). An application can be found online (regular application or an e-signature application).

## **Summary:**

## **Financial Department Comments:**

## **Approved As To Legal Form:**

## **County Manager Comments:**

## **Recommendation:**

## **ATTACHMENTS**

- [CAB Application 2025](#)

## **Citizen Advisory Boards**

Citizen Advisory Boards are established by the Lyon County Commission to represent residents of Lyon County in designated geographical areas. Citizen Advisory Boards provide information and recommendations to the Lyon County Commission and to other appointed Lyon County boards and commissions. Within their respective geographic area of responsibility, Citizen Advisory Boards:

- Provide advice on land use, services, budget, taxes and other matters;
- Represent the views and concerns of citizens in a fair and equitable manner;
- Serve as a liaison between the citizens of Lyon County and the County Commissioners;
- Disseminate information to the citizens on issues of concern;
- Create agendas and minutes;
- Maintain compliance with records retention; and
- Attend scheduled trainings

For further information please contact the Citizen Advisory Board Liaison:

Martha Tapia  
(775) 463-6531 ext. 1412  
Email: [mtapia@lyon-county.org](mailto:mtapia@lyon-county.org)



## Lyon County Application to Serve on an Advisory Board

*Please note that all information contained in this application is considered public record and available for public review.*

Check the Board or Commission for which you are applying:

- |   |   |
|---|---|
| <input type="checkbox"/> 911 Surcharge Committee              | <input type="checkbox"/> Mound House Advisory Board           |
| <input type="checkbox"/> Advisory Board to Manage Wildlife    | <input type="checkbox"/> Planning Commission                  |
| <input type="checkbox"/> Animal Control Advisory Board        | <input type="checkbox"/> Regional Transportation Board        |
| <input type="checkbox"/> Central Lyon Park & Recreation Board | <input type="checkbox"/> Room Tax Board                       |
| <input type="checkbox"/> Central Lyon Vector Control Board    | <input type="checkbox"/> Silver City Cemetery Board           |
| <input type="checkbox"/> Dayton Regional Advisory Board       | <input type="checkbox"/> Silver City Advisory Board           |
| <input type="checkbox"/> Dayton Valley Events Center Board    | <input type="checkbox"/> Silver Springs Advisory Board        |
| <input type="checkbox"/> Debt Management Commission           | <input type="checkbox"/> Smith Valley Advisory Board          |
| <input type="checkbox"/> Library Board of Trustees            | <input type="checkbox"/> Smith Valley Park & Recreation Board |
| <input type="checkbox"/> Lyon County Fair Board               | <input type="checkbox"/> Stagecoach Advisory Board            |
| <input type="checkbox"/> Mason Valley Advisory Board          | <input type="checkbox"/> Walker River Weed Control Board      |
| <input type="checkbox"/> Mason Valley Mosquito Abatement      |   |

Contact Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

How long have you been a resident of Lyon County? \_\_\_\_\_

How many board or commission meetings have you attended in the last year? \_\_\_\_

List boards or commissions you presently serve on or have served on in the past including dates of service:

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Education and/or training relevant to the position you are applying for:

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Explain briefly why you would like to be appointed to this board or commission:

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*I certify that, to the best of my knowledge, the information I provided in this application is true. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal, if appointed. I acknowledge that, if appointed, I am required to: timely attend all mandatory training (including training that is a condition to being sworn in); comply with applicable record keeping requirements; and otherwise adhere to the handbook, policies, and laws by which I am bound. I am aware that failure to do so is grounds for removal from the advisory board.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Notice:**

At the meeting to consider your application for appointment, the Board or Commission, may consider your character, alleged misconduct, professional competence, or physical or mental health. This notice is provided pursuant to NRS 241.031 and 241.033. The topics of discussion will relate to your ability to serve in the position for which you have applied. If the Advisory Board of County Commission desires to close the meeting, they must allow you to: (a) attend the closed meeting or that portion of the closed meeting during which the character, alleged misconduct, professional competence, or physical or mental health of the person is considered; (b) have an attorney or other representative of the person's choosing present with the person during the closed meeting; and (c) present written evidence, provide testimony and present witnesses relating to the character, alleged misconduct, professional competence, or physical or mental health of the person to the public body during the closed meeting. You will not receive any additional notice, and by signing this application you hereby agree to waive any right to future notice pursuant to NRS Chapter 241.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please return the application to:

Lyon County Manager's Office  
ATTN: Martha Tapia  
27 South Main Street  
Yerington, Nevada 89447  
Office: (775)463-6531; Fax: (775)463-6500

Via email: [mtapia@lyon-county.org](mailto:mtapia@lyon-county.org)

# **Lyon County Library Board of Trustees Agenda Summary**

Meeting Date: April 22, 2025

## **Agenda Item Number:**

6.a

## **Subject:**

For Information Only: Public comments on 5.C.

## **Summary:**

## **Financial Department Comments:**

## **Approved As To Legal Form:**

## **County Manager Comments:**

## **Recommendation:**

## **ATTACHMENTS**

- [Public comments for 5.C.](#)

ITEM 5.0.



Lyon County Library &lt;lyoncountylibrarycorresp@gmail.com&gt;

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**Public Comment**

1 message

**Jo Johnson** <jo.johnson3@yahoo.com>

Thu, Apr 10, 2025 at 7:47 AM

Reply-To: Jo Johnson &lt;jo.johnson3@yahoo.com&gt;

To: "lyoncountylibrarycorresp@gmail.com" &lt;lyoncountylibrarycorresp@gmail.com&gt;

Hello,

Regarding AB445—with regard to the "reconsideration" of library material, my husband Bruce and I strongly support keeping the 'free' library free to keep books containing a diverse range of information, stories, ideas. Do not ban books. Do not censor books.

If anyone wants to remove books for some reason, a process needs to be followed, not just willy-nilly throwing books out. We do not want library material suppressed, blocked, or removed just because one person (or a specific group of persons with an agenda) find it objectionable—this is censorship, pure and simple. There must be a fair process whereby library material is removed.

Thank you for keeping our Free libraries **free**.

=====

Bruce and Jo Johnson

217 David Ave.

Stagecoach, NV 89429 USA

PHONE: 1-775-220-4661

jo.johnson3@yahoo.com



Lyon County Library <lyoncountylibrarycorresp@gmail.com>

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## Public Comment

1 message

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**Janice Johnson** <janiceattheranch@gmail.com>  
To: LYONCOUNTYLIBRARYCORRESP@gmail.com

Thu, Apr 10, 2025 at 6:58 AM

I believe that students should be exposed to many views and I trust and support the library staff and the reconsideration policy. If parents want to limit what their children are exposed to they have that right but they don't have the right to limit all children.

Thank you,  
Janice Johnson  
Dayton, NV

# **Lyon County Library Board of Trustees Agenda Summary**

Meeting Date: April 22, 2025

## **Agenda Item Number:**

7.a

## **Subject:**

For Information Only: Director's report 4-22-2025

## **Summary:**

## **Financial Department Comments:**

## **Approved As To Legal Form:**

## **County Manager Comments:**

## **Recommendation:**

## **ATTACHMENTS**

- [Directors Report 04-22-2025](#)



#### Director's Report 4-22-2025

- April 1 Meeting with Lyon County Comptroller and County Manager
- April 2 attended BOCC Budget workshop (via Zoom); attended Smith Valley Advisory Board meeting
- April 3 attended BOCC meeting (via Zoom)
- April 4 attended Smith Valley Friends of the Library meeting
- April 9 attended BOCC agenda review; attended Lyon County Safety meeting (via Zoom)
- April 11 attended Lyon County Library Foundation meeting (via Zoom); attended Mason Valley Friends of the Library meeting
- April 15 attended Dayton Friends of the Library meeting
- April 16 attended Silver-Stage Library Friends meeting

#### Yerington Branch

- Mar 28 Community Chest Storytime
- April 2 Storytime
- April 10 Craft Afternoon
- April 16 Storytime
- April 17 Movie night
- Ham radio class every Saturday through May 17
- Monthly branch newsletter The Book Lyon

The meeting room is utilized by 4H, Knitter's Club, Argonne, Writer's Discussion, Robotics Club, Human Services

March 2025 STATS		LYC	LYF	DVB	LYS	LSV	TOTAL
<b>TRAFFIC</b>		3,126	4,886	5,043	1,390	1,628	<b>16,073</b>
<b>LIBRARY PROGRAMS</b>	19+	3	3	0	3	1	
	Youth	0	1	0	3	1	
	0-5	2	3	3	0	0	
	General	2	3	0	0	0	
	Virtual	0	0	0	0	0	
	<b>TOTAL</b>	<b>7</b>	<b>10</b>	<b>3</b>	<b>6</b>	<b>2</b>	
<b>Attendance</b>	19+	18	23	0	25	5	
	Youth	2	28	0	36	17	
	0-5	12	31	50	0	0	
	General	0	95	0	0	0	
	Virtual	0	0	0	0	0	
	<b>TOTAL</b>	<b>32</b>	<b>177</b>	<b>50</b>	<b>61</b>	<b>22</b>	
<b>MEETING ROOM (not library):</b>							
Reservations (Total)		27	10	43	2	20	
Attendance (Total)		159	113	406	35	221	
<b>CIRCULATION</b>	Adult	1,370	1,336	1,104	539	397	
	Youth	370	583	516	218	552	
	Ebooks/						<b>16,323</b>
	<b>TOTAL</b>	<b>1,740</b>	<b>1,919</b>	<b>1,620</b>	<b>757</b>	<b>949</b>	<b>6,985</b>
<b>ENVISIONWARE</b>							
Total Use		275	330	155	109	100	
Total Time		162	201	65	69	58	
Average Time/Use		35	37	26	38	35	
<b>WHOFI (Wi-Fi)</b>							
Monthly Sessions		1,320	2,141	1,723	158	380	
Total Visits		1,024	1,177	963	133	304	
Unique Patrons		309	294	209	57	129	
Holds Sent to COOP (not		88	64	53	36	42	
<b>TOTAL ILL (not Lyon)</b>		<b>88</b>	<b>64</b>	<b>53</b>	<b>36</b>	<b>42</b>	
Holds-Sent to Branches		127	53	48	30	51	
<b>TOTAL ILL (Intra Lyon Co)</b>		<b>127</b>	<b>53</b>	<b>48</b>	<b>30</b>	<b>51</b>	
<b>GRAND TOTAL ILL'S</b>		<b>215</b>	<b>117</b>	<b>101</b>	<b>66</b>	<b>93</b>	<b>592</b>
<b>REFERENCE QUESTIONS</b>		2	0	0	3	6	
<b>SELF DIRECTED ACTIVITIES</b>		135	0	20	70	0	
<b>VOLUNTEERS-Volunteer Hrs.</b>		0	14	20	0	14	
Total Number of Volunteers		0	1	3	0	5	
Total Community Service-Hrs.		0	0	0	0	0	
<b>PATRON RECORDS</b>							
New Cards Issued	Adult	13	33	20	10	9	<b>85</b>
New Cards Issued	Youth	37	14	7	2	0	<b>60</b>
<b>GRAND TOTAL NEW PATRONS</b>		<b>50</b>	<b>47</b>	<b>27</b>	<b>12</b>	<b>9</b>	<b>145</b>
<b>Outreach: No. of Contacts</b>		0	6	0	0	65	

**IDENTIFICATION:**

Dates covered in this report: 3/1/2025 – 3/31/2025

Branch: Dayton Valley Branch

Submitted by: Jake Frye

Date sent: 4/1/2025

**The Eight Foundational Services of Libraries:**Community Relations:

Partners: Started to talk to Healthy Communities about possible collaborations for Summer Reading.

Human Resources/Staff/Volunteers:

The Dayton library is continued to be assisted by our two regular volunteers. One of the members from the Friends of the Library volunteered to help with story time while we were in the process of hiring a new library assistant. The new library assistant, Joanna, started and things are going really well. She has brought new ideas and a willingness to bring those ideas to the library.

Technology: County I.T. helped install new public computers in the library.

Funding: (report donations)

Programs & Services:

This month's story times was done by a volunteer from the Friends. Community Chest also had their monthly story time as well.

Collection:

There are currently no immediate needs for the collection.

Facilities:Other:

**IDENTIFICATION:**

Dates covered in this report: March 2025

Branch: Smith Valley

Submitted by: Dana Fenili-Doll

Date sent: April 1, 2025

**The Eight Foundational Services of Libraries:****Community Relations:**

- Counter on Door: 3,030
- Paper Stats during school hours only: 820
- Paper Stats during public hours only: 808
- Room Reservations: 20 reservations with a total of 221 attendees

**Partners:**

~Have 5 volunteers with 14 hours, including helping with programs, doing disk cleaning for all Lyon County Branch Libraries, cleaning the library, and helping with shelving.

**Technology:** Starting up of Virtual Storytime again in May.

**Funding:** FOL continues to spend money on books and programming every month. We also have been working with Demco for new shelving for our dvd collection and our currently getting ready to place the order for shipping.

**Programs & Services:**

March 5, 2025:

Family Reading Night: We co-sponsored along with the Parent Teacher Committee, SV FOL, and the teachers at SVS a First Annual Reading Night to celebrate Read Across America, a national event. We had over 65 attendees with us having 3 new library card holders sign up as well as two new FOL members. We also got our sign ups started for our summer reading program at this event.

March 11, 2025:

Leprechaun Storytime with Craft: We had our monthly storytime. We read Pete the Cat Catches a Leprachaun. We sent patrons home with bags of Leprachaun Bait (Lucky Charms and Skittles) and they also decorated a Shamrock that they think would catch a leprechaun's eye. We had 17 attendees.

**Collection:** Our DVDs weeding is almost done. We also had over 300 DVDs donated to our system and we should see new titles from that soon. Also, we are working on getting our adult section weeded as well as filling in holes in certain series.

**Facilities:** Nothing at this time.

**IDENTIFICATION:**

**Dates covered in this report: March 1<sup>st</sup> to March 31<sup>st</sup>. 2025**

**Branch: Fernley Branch**

**Submitted by: Ramona Campbell**

**Date sent: April 8th 2025<sup>th</sup>**

**The Eight Foundational Services of Libraries:****Community Relations:**

- **Customers:**

Our users are happy, and what I have noticed is that more and more are leaning toward ebooks. This means we need to align ourselves with this trend and create more programs to bring them into the library. Everything is changing, and of course, we always want to offer the best we can. Providing good service means paying attention to what people need and figuring out how we can serve them better so they leave with a good impression and want to come back. My coworker asked if they could start an alternative book club, and I said yes. After all, people who love to read will do so with or without a book club, and it is even better when they come to the library to share what they liked or did not like about a book. It is clear they are happy with the services we offer.

- **Friends of the Library:**

They had their meeting and said that they received several applications for the craft fair, which is exciting, it is finally going to happen! They are also planning to update the membership application and redesign their logo to make it more attractive.

- **Partners: (Have you networked with another organization? are you attending your local community meetings?)**

**The Biggest Little Radio**

**City of Fernley**

**Community Chest Inc.**

**Homeschool Mamas Co-op**

**Fernley Reporter News Paper**

**La Fiesta Restaurant**

- **Resources/Staff/Volunteer:**

**14 Hrs.**

- **Collection**

**We are still adding new books to our Spanish collection.**

- **Technology**

**The public computer that was out of order has been repaired.**

- **Funding:**

The Friends reported that they received more money from membership renewals and new members than they did last year.

- **Programs & Services:**

March was a busy month with our regular programs. This year, I hosted the Tea Tasting event again, but I expanded it by adding a St. Patrick's Day Bingo, which was very well received. I had a full house, and many attendees suggested holding it every month. However, organizing Bingo is quite challenging since participants receive prizes. The Fiesta Restaurant donated two certificates for dinner for two, but I still had to purchase additional gifts.

I'm considering holding Bingo at the change of each season, with the next one in the summer. I'll see how it goes, and I will reach out to local businesses to see if they can donate more certificates.

I also introduced a ping pong table to the Family Board Game program, and our patrons loved it. One patron's husband suggested organizing a tournament, which I thought was a great idea. I believe Saturdays would work best, and I plan to start in May after business hours.

- **Facilities:**

The HVAC system has been replaced.

- **Other:**

I am excited for the Scratch program happening soon.

**IDENTIFICATION:**

Dates covered in this report: March 1-31, 2025

Branch: LYS

Submitted by: April Castaneda

Date sent: 3/29/2025

**The Eight Foundational Services of Libraries:**Community Relations:

I have been working on getting to know the community, and getting to know the type of materials that get checked out. I've also been engaging with the patrons and listening to what they'd like to see at the library.

Partners: (Have you networked with another organization? Are you attending your local community meetings?)

Healthy Communities Coalition (HCC) had their Scam/Fraud Awareness class on March 1. They had a pretty good turnout and patrons walking in during their event ended up joining in with the great information they were giving. I have also been in discussion with HCC about having some "Eating Healthy, Getting Active" classes. Planning on keeping in touch to possibly have them for the summer.

Human Resources/Staff/Volunteers: I have had a patron asking about coming in once a month to volunteer. She wants to help volunteer in setting up for story time and the book sale. We are also getting volunteers to help with our book sale coming up.

Technology: None to report

Funding: (report donations)

The Friends group continues to support all programming needs as we prepare for our book sale in May. We are continuing in receiving donations from patrons as well.

Programs & Services:

Yoga and the book club have been doing amazing. Our Spice club didn't have any attendance this month, so I made a flyer specifically to endorse coming and participating in our potluck meeting for it in hopes of next month being better. Also hoping the better weather will help the attendance next month. I have decided on the Coffee Klatch taking a hiatus as there has been no one attending in the last two months. Story time has also been



getting more families in attendance compared to previous months, so we're happy about that. I also talked with the Friends about doing a Seed Exchange Library. They were supportive and I've ordered a card organizer and envelopes to put seeds in. I have reached out to Seed Savers Exchange since they donate seeds to Non Profit businesses. I was approved and they are in the process of shipping out 50 different seeds to help us get started. In the mean time I have been talking with patrons and getting their input and they all are very excited. Some patrons have even stated that they have seeds that they would love to exchange once it is started. I have also printed some informational papers about what seeds to plant in the area and during what time to help patrons out in deciding what seeds they will want.

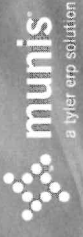
Collection: (do you have a particular need, weeding request) I have been continuing in weeding through adult fiction.

Facilities: (How often do you walk the entire perimeter of the library, internally and externally? What was the most unusual thing you found on your most recent inspection?)  
Nothing to report.

Other: (anything significant that may not fit in one of these categories)  
Nothing to report.

# Lyon County NV

## YEAR-TO-DATE BUDGET REPORT



FOR 2025 13

ACCOUNTS FOR: 100 General Fund		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
<b>100818 GF Library</b>							
100818 40000	Salaries		562,279.00	418,891.06	0.00	143,387.94	74.5%
100818 40010	Temporary salaries	0.00					
100818 40010 18020	Temporary salaries	0.00	2,153.00	1,540.00	0.00	613.00	71.5%
100818 40500	Overtime		1,860.00	2,220.00	0.00	-360.00	119.4%
100818 41000	Retirement	0.00	2,960.00	444.92	0.00	2,515.08	15.0%
100818 41010	Social Security	0.00	117,182.00	80,586.85	0.00	36,595.15	68.8%
100818 41010 18020	Social Security	0.00	848.00	881.97	0.00	-33.97	104.0%
100818 41100	Workers' Comp	115.00	115.00	137.64	0.00	-22.64	119.7%
100818 41100 18020	Workers' Comp	0.00	26,282.00	18,457.15	0.00	7,824.85	70.2%
100818 41110	Workers' Comp - Advisory Board	123.00	123.00	148.20	0.00	-25.20	120.5%
100818 41200	Medicare	0.00	1,800.00	348.72	0.00	1,451.28	19.4%
100818 41200 18020	Medicare	0.00	8,227.00	6,016.25	0.00	2,210.75	73.1%
100818 41300	Health Insurance	27.00	27.00	32.19	0.00	-5.19	119.2%
100818 41302	Vision Insurance	0.00	98,854.00	77,481.05	0.00	21,372.95	78.4%
100818 41303	Dental Insurance	0.00	576.00	441.00	0.00	135.00	76.6%
100818 41310	Life Insurance	0.00	3,872.00	3,027.00	0.00	845.00	78.2%
100818 50000	Supplies	0.00	248.00	195.00	0.00	53.00	78.6%
100818 50000 18010	Supplies	0.00	18,000.00	10,505.50	0.00	7,494.50	58.4%
100818 50000 18021	Supplies	6,669.00	6,669.00	7,309.38	0.00	-640.38	109.6%
100818 50480	Books & Publications	1,217.00	1,217.00	1,216.73	0.00	0.27	100.0%
		0.00	90,000.00	66,036.66	0.00	23,963.34	73.4%

# Lyon County NV



## YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR: 100 General Fund		TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
100818 50490	100.00	Periodicals	100.00	62.13	0.00	37.87	62.1%
100818 51000	4,000.00	Fuel	4,000.00	2,011.48	0.00	1,988.52	50.3%
100818 52000	5,000.00	Copier Maintenance	5,000.00	3,371.57	0.00	1,628.43	67.4%
100818 52030	1,000.00	Printer Services	1,000.00	100.00	0.00	900.00	10.0%
100818 52100	5,000.00	Postage	5,000.00	2,134.92	0.00	2,865.08	42.7%
100818 53530	52,500.00	Software Support	52,500.00	48,565.25	0.00	3,934.75	92.5%
100818 56000	1,200.00	Training	1,200.00	100.00	0.00	1,100.00	8.3%
100818 56100	500.00	Dues	500.00	0.00	0.00	500.00	.0%
100818 56200	3,000.00	Travel	3,000.00	1,714.26	0.00	1,285.74	57.1%
100818 56220	1,500.00	Travel - Trustee	1,500.00	1,243.14	0.00	256.86	82.9%
100818 60700	3,000.00	Telephone	3,000.00	2,326.97	0.00	673.03	77.6%
TOTAL GF Library		10,011.00	1,020,092.00	757,546.99	0.00	262,545.01	74.3%
TOTAL General Fund		10,011.00	1,020,092.00	757,546.99	0.00	262,545.01	74.3%
TOTAL EXPENSES		10,011.00	1,020,092.00	757,546.99	0.00	262,545.01	

Lyon County NV

YEAR-TO-DATE BUDGET REPORT



FOR 2025 13						
ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
1,010,081.00	GRAND TOTAL	1,020,092.00	757,546.99	0.00	262,545.01	74.3%

\*\* END OF REPORT - Generated by Wynne Prindle \*\*