



LYON COUNTY COMMUNITY DEVELOPMENT DEPARTMENT

BUILDING * DEVELOPMENT ENGINEERING * PLANNING
CODE ENFORCEMENT * ECONOMIC DEVELOPMENT

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BOARD OF COUNTY COMMISSIONERS

Proposed Action	<u>Approve the development of a comprehensive GIS-based Development Map, including associated software licensing, hardware, and professional consulting services, in the amount of \$13,600, to be funded through a budget transfer from the General Fund Contingency.</u>
Meeting Date	<u>April 17, 2025</u>
Prepared By	<u>Gavin Henderson – Director</u>
Department	<u>Lyon County Community Development Department</u>

RECOMMENDATION

Staff recommends the Board of County Commissioners approve the use of contingency funds in the amount of \$13,600.00 for the following items necessary to complete a Development Map that meets Nevada Revised Statutes (NRS) requirements for public information and planning purposes.

BACKGROUND

The Community Development Department is seeking to create a comprehensive **GIS-based Development Map** to improve public access to development-related information. This map will serve as an official public record that visually represents development activities and will be utilized for road closure notifications within Lyon County.

Under **NRS 239.010**, public records—including planning and development data—must be **open and available for inspection by any person** during office hours. This statute mandates that government entities provide the public with easy access to records that pertain to land use and development activities.

By developing a GIS-based map, the Community Development Department will ensure compliance with **NRS 239.010**, making critical development information publicly accessible in a user-friendly, transparent format. This map will be housed digitally and accessible to residents, developers, and other stakeholders seeking information on land use and development patterns within Lyon County on the county's website.

JUSTIFICATION

This request is necessary to:

- Comply with **NRS 239.010**, which requires the creation and availability of public records for inspection by any person during office hours.
- Provide an accessible, up-to-date, and accurate GIS-based tool that residents, developers, and decision-makers can use to view and understand development patterns.
- Ensure transparency in the development process and enhance public trust by meeting the statutory obligations to make planning records readily available.

- Support the efficient management and dissemination of development-related information.

FISCAL IMPACT

The total requested amount from the General Fund Contingency is \$13,600.00. Sufficient funds are available in the contingency budget to cover this request.

Item	Description	Amount
AcrMap/ArcPro License	GIS software licensing needed for the creation, management, and publishing of spatial data.	\$3,500
Computer Storage (1 TB Harddrive)	Storage solution for housing information related to GIS and other platforms.	\$100
DOWL Service	GIS services for map creation, data integration, and public facing interfaces.	\$10,000

RECOMMENDED MOTION

If the Board of County Commissioners determines that they approve of use of funds transferred from the General Fund Contingency, then the board shall make a motion similar to following:

Motion to approve the development of a comprehensive GIS-based Development Map, including associated software licensing, hardware, and professional consulting services, in the amount of \$13,600, to be funded through a budget transfer from the General Fund Contingency.